

THE VENICE GLASS WEEK
5TH – 13TH SEPTEMBER 2020
CONDITIONS OF PARTICIPATION

(DEADLINE FOR APPLICATIONS: FRIDAY 24th APRIL 2020)

1. INTRODUCTION TO THE VENICE GLASS WEEK

1.1: “Festival Presentation” document: Before reading these “Conditions of Participation”, please read the accompanying “Festival Presentation” PDF which provides an introduction to the festival (available to download via <https://www.theveniceglassweek.com/en/applications/>).

2. APPLICATION AND SELECTION PROCESS

2.1 Eligibility to apply to participate in the festival: The festival's Organising Committee welcomes applications from any organisation, institution, company or individual wishing to propose an event or project relating to artistic glass.

2.2 Proposed events / projects: Proposed initiatives can include exhibitions, conferences, guided tours, workshops, demonstrations or any other initiative connected to the art of glass. Applicants may also propose an installation of work/s to be exhibited in one of “The Venice Glass Week Hubs” (see below, section 4).

IMPORTANT: *The Venice Glass Week* aims to present events and projects of the highest quality and originality. With this in mind, the selection process for the 2020 edition will be rigorous, and applications will only be considered for events / projects that are new and specifically conceived for the festival (with the exception of long-term exhibitions).

2.2 Application Form: The Application Form for this year's festival is an online form that can be accessed via <https://www.theveniceglassweek.com/en/applications/>.

Applicants wishing to apply to organise more than one event / project must complete a separate Application Form for each individual event / project.

Likewise, applicants wishing to apply to exhibit in one of “The Venice Glass Week Hubs”, in addition to applying to organise another event or project as part of the festival, must complete a separate Application Form in each case.

2.3 Images to accompany Applications: All applicants are required to provide 3-6 images with captions, to support each Application that they submit.

Applicants who are proposing an exhibition or installation of works that have not yet been realised are requested to supply images of similar works, or detailed drawings of / designs for the works that are being proposed.

Images must be sent by email to info@theveniceglassweek.com, with the name of the Applicant in the subject line of the email, within 48 hours of the submission of the Application.

2.4 Application Deadline: Application Forms and accompanying images must be submitted by **Friday 24th April 2020**. Applications and accompanying images received after this deadline will not be accepted.

2.5 Curatorial Committee: All applications will be evaluated and selected by a Curatorial Committee, consisting of experts in the glass sector at an international level. The decision of the Committee will be communicated to each applicant via email by the Festival Coordinator by the 15th May. The decision of the Committee is final, and the Committee is not obliged to provide feedback regarding unsuccessful Applications.

2.6 Announcement of participation in *The Venice Glass Week*: The official list of participants will be announced by the festival communications office during a Press Conference in June 2020 (exact date to be confirmed). Before this date, participants must not announce their involvement in the festival via any communication channel.

3. INFORMATION ABOUT EVENTS / PROJECTS

3.1 Costs: It is free to apply, and there is no fee for participating in *The Venice Glass Week 2020*. Participants are entirely responsible for all costs relating to the planning, organisation and realisation of their individual events / projects (eg transportation of artworks, insurance, staffing, hire of venue if required etc). Participants exhibiting in "The Venice Glass Week Hub - Campo Santo Stefano" may be required to cover certain costs (see section 4.4).

3.2 Inaugurations / Receptions: Event / project organisers are encouraged to arrange opening parties / receptions during the festival. With a view to ensuring that these events are as well coordinated and well attended as possible, there will be specific dates allocated for openings taking place in different areas of Venice, Mestre and Murano. Dates will be confirmed in due course. Participants should adhere to their given date/s when planning their opening events.

In particular, no participant is permitted to organise an opening party or reception on the evening of Friday 4th September 2020, as the official Opening Event for the festival (to which all participants will be invited) will take place on this date.

3.3 Admission / Participation Fees: Most events / projects in the festival programme will be accessible free of charge. In line with the spirit of the festival, participants are advised to offer their events / projects free of charge, wherever possible. Where admission / participation fees apply, the event / project organiser must be prepared to waive these fees for festival sponsors / members of the festival's organisational and communication teams / accredited journalists, all of whom will be provided with an official festival pass.

4. "THE VENICE GLASS WEEK HUBS"

4.1 Overview: For the 2020 edition of the festival two prestigious venues will be designated as "The Venice Glass Week Hubs". These Hubs will host a series of installations by glass artists and designers who have either applied, or been invited by the Hub curator, to exhibit. The Hubs will be open to the public, free of charge, from 5th to 13th September 2020. The Hubs will be as follows:

The Venice Glass Week Hub - Piazza San Marco

Venue: Fondazione Bevilacqua La Masa, Galleria di Piazza San Marco, Venice.

Criteria: Exhibitors must be between the age of 18-35 on 13th September 2020.

The Venice Glass Week Hub - Campo Santo Stefano

Venue: Istituto Veneto di Scienze, Lettere ed Arti, Palazzo Loredan, Campo Santo Stefano, Venice.

Criteria: Exhibitors must be aged 36 or above on 14th September 2020.

4.2 Eligibility to apply for inclusion in one or more of "The Venice Glass Week Hubs": Any artist or designer who works with artistic glass is welcome to propose an installation of their work for inclusion in one of "The Venice Glass Week Hubs", as long as they fit the criteria specified above.

4.3 Application process: Any glass artist or designer wishing to apply for inclusion in one of "The Venice Glass Week Hubs" should fill in the standard Application Form for The Venice Glass Week (available via <https://www.theveniceglassweek.com/en/applications/>), selecting the following option in Section 3: "Information about your event / project" > "Type of Venue" > "Applicant wishes to apply to exhibit in one of "The Venice Glass Week Hubs". Applicants are welcome to apply for inclusion in one of the Hubs, in addition to organising another event / project as part of the festival. If so, the Applicant must complete two separate Application Forms.

4.4 Costs: Artists and designers exhibiting in the Hubs will be entirely responsible for costs relating to the production (if relevant) and transportation of their works to and from the venue/s. There is no participation fee for artists and designers exhibiting in "The Venice Glass Week Hub - Piazza San Marco". Artists and designers exhibiting in "The Venice Glass Week Hub - Campo Santo Stefano" may be required to pay a participation fee of up to €450.00 (VAT included), to cover the cost of Room Guards, signage and other exhibition-related expenses. This will depend

on whether the Organising Committee is able to secure sufficient sponsorship to cover these costs. This will be confirmed by the Festival Coordinator, on behalf of the Organising Committee, at the earliest possible opportunity.

4.5 Practicalities & Logistics: As with all Applications for The Venice Glass Week, applicants who have applied to exhibit in one of the Hubs will be informed by the Festival Coordinator about the outcome of their Applications by the end of April 2020. At that point, applicants who have been selected for inclusion in a Hub will be sent further information and a formal Agreement relating specifically to their designated Hub, and will be introduced by email to a Project Manager / Coordinator who will be the main point of contact for all practical and technical matters.

4.6 Autonomia Residency Prize: All artists and designers selected for inclusion in “The Venice Glass Week Hub - Piazza San Marco” will be automatically considered for the Autonomia Residency Prize (see below, section 9).

5. VENUES FOR EVENTS / PROJECTS

5.1 General rule: With the exception of artists and designers exhibiting in “The Venice Glass Week Hubs” (see above, section 4), in general it is the responsibility of each festival participant to find a suitable venue for their event / project.

5.2 Applicants who wish to request support in sourcing a venue for their event / project: As mentioned above, in general it is the responsibility of each festival participant to find a suitable venue for their event / project.

However, for participants who are not resident in Venice, the Festival Coordinator may be able to offer assistance in sourcing a potential venue, though this is not guaranteed.

Applicants wishing to request support in sourcing a venue should specify this in Section 3 of the Application Form (“Information about your event / project”), by selecting the option “Type of Venue” > “Applicant wishes to request support in sourcing a venue (that is NOT one of “The Venice Glass Week Hubs”).

Once the Curatorial Committee has approved the event / project in question, the Festival Coordinator will begin to search for a venue on the participant’s behalf, based on the requirements specified by the Applicant in their Application Form. (There is no pre-existing list of available venues).

Should a suitable venue be identified, it will be the participant’s responsibility to liaise with the venue and arrange all logistical, practical and financial matters directly, independently of the Festival Coordinator.

Please note that applicants wishing to request assistance in sourcing a venue are strongly advised to also look for venues independently, as the Festival Coordinator’s resources are limited in this regard. It should also be noted that many venues in Venice charge a hire fee.

5.3 Applicants who wish to organise events / projects in an outdoor public space: Any Applicant wishing to organize an event / project in a public outdoor space will need to obtain official authorization from the relevant local authority. Anyone proposing an event / project of this kind should clearly specify this in Section 3 of the Application Form (“Information about your event / project”), by selecting the option “Type of Venue” > “Public Outdoor Space (Authorisation required). Once the Curatorial Committee has theoretically approved the event / project in question, the Applicant will need to submit a formal request to the local authority, by contacting the “Servizio Tutela della Città, Programmazione ed Autorizzazione Eventi” via the following email address: programmazione.eventi@comune.venezia.it

6. SUBMISSION OF MATERIALS FOR THE VENICE GLASS WEEK WEBSITE & COMMUNICATIONS CHANNELS

6.1 Event / Project Information & Images: Upon confirmation of participation in *The Venice Glass Week*, participants will be sent an online ‘Event / Project Information Form’, which must be completed and submitted, along with three to six high resolution images and captions (cleared for use in communications materials, and free from all copyright restrictions). This material will be

used on the festival website and other communications channels. In addition to practical information, applicants will be required to provide a short descriptive text (minimum 600 characters, maximum 800 characters, spaces included) about the event, *in Italian and in English*. It is the sole responsibility of the participant to provide the text in both languages.

6.2 Deadline for submission of materials: All 'Event / Project Information Forms' must be fully completed and submitted, along with supporting images, by a given deadline. Any participants who do not submit completed forms and images by this deadline may be excluded from the festival. Any event information and images submitted after the deadline may not be included on the festival website and communications materials.

7. FESTIVAL PRESS, MARKETING & COMMUNICATIONS

7.1 Press Releases: The festival's marketing and communications office, run by CASADOROFUNGER Comunicazione, is responsible for promoting the festival and its events programme as a whole. Due to the large number of participants involved, the office cannot publicise all events / projects individually, either via Press or social media channels. A complete list of events will be communicated to the Press, and individual events may be covered at journalists' discretion.

7.2 Press Conferences: Two Press Conferences will be held in advance of the festival (dates and locations to be communicated in due course). Participants are warmly welcomed to attend the Conferences, and bring along Press Releases relating to their individual event/s / projects for distribution to journalists in attendance. All Press Releases must include *The Venice Glass Week* logo, according to the guidelines provided.

7.3 Website & Map: All events / projects will have a dedicated web page, in Italian and English, on *The Venice Glass Week* website. Events / projects will also be featured on the festival's printed map, copies of which will be distributed at locations around Venice, Murano and Mestre. While every effort will be made by the festival's organisational office to ensure the accuracy of information included in these materials, it will be the responsibility of each participant to double-check the materials, within a given period, and communicate any necessary changes to the Festival Coordinator by a given deadline.

8. PROMOTION OF INDIVIDUAL EVENTS / PROJECTS BY PARTICIPANTS

8.1 Use of *The Venice Glass Week* logo: Upon successful admission to participate in *The Venice Glass Week*, participants will be sent the official festival logo, along with strict guidelines for use. This logo must be used, in accordance with the guidelines, in all communications materials (printed and digital) relating to individual events / projects, including (but not limited to) Press Releases, invitations, advertisements, posters, leaflets and signage. The missing or incorrect use of the logo on communications materials may exclude the event from the festival's general programme and communications materials.

8.2 Marketing Kit: In advance of the festival, each participant will be allocated with a marketing kit, including signage that must be clearly displayed at the event / project venue. It will be the responsibility of each participant to collect their own marketing kit from a given collection point, and to ensure that the signage is clearly displayed at their venue/s.

8.3 Publicity for individual events / projects: Following the inaugural Press Conference for *The Venice Glass Week*, participants will be strongly encouraged to promote their individual events / projects via their own marketing and communications channels. Participants can prepare and distribute promotional materials regarding their individual events / projects, realized and produced at their own expense (including any necessary authorisations for the display of posters around the city).

8.4 Sponsors of individual events / projects: Any sponsor that has supported the realisation of an individual event may be credited in promotional materials produced by the participant. No

sponsors of individual events / projects may be presented in independent public relations actions as sponsors of *The Venice Glass Week*.

9. PRIZES

9.1: Prizes to be awarded during *The Venice Glass Week 2020*:

Autonoma Residency Prize (First Edition):

Awarded to an artist or designer working in artistic glass, between the ages of 18-35.

The prize is promoted by LagunaB through the Autonoma project funded by the Associazione Culturale per la Salvaguardia delle Tecniche Vetrarie Muranesi E.T.S in association with Pilchuck Glass School.

The winner will receive an "Emerging Artist Residency" at Pilchuck Glass School in 2021.

The winner will be chosen at the discretion of a Prize Jury from amongst the artists and designers exhibiting in "The Venice Glass Week Hub - Piazza San Marco".

The prize will be awarded at the Opening Event of *The Venice Glass Week* (venue to be confirmed) on Friday 4th September 2020.

For more information, download the Regulations document via

<https://www.theveniceglassweek.com/en/prizes/>

Bonhams Prize for The Venice Glass Week (Second Edition):

Awarded to the best project in the festival.

The prize is sponsored by the Modern Decorative Art and Design Department (New York) of Bonhams, and will entail a cash prize of €1,000.00.

The winner will be chosen at the discretion of a Prize Jury from amongst all the projects presented and selected to participate in *The Venice Glass Week*.

The prize will be awarded during an official award ceremony at Palazzo Franchetti on Wednesday 9th September 2020.

For more information, download the Regulations document via

<https://www.theveniceglassweek.com/en/prizes/>

Glass in Venice Prize (Ninth Edition):

Awarded to glass artists and masters who have outstandingly distinguished themselves with their work in the Muranese tradition or other schools and techniques.

The prize is organised by the Istituto Veneto di Scienze, Lettere ed Arti and the Fondazione Musei Civici di Venezia.

The recipients will be chosen by the organisers, and an exhibition of their work will be on view during *The Venice Glass Week* in the atrium of Palazzo Loredan, immersed among the marble effigies of the Pantheon Veneto that brings together the busts of illustrious characters who were born or lived in Venice.

The prizes will be awarded during an official award ceremony at Palazzo Franchetti on Wednesday 9th September 2020.

For more information, visit <https://www.theveniceglassweek.com/en/>