

THE VENICE GLASS WEEK

Fifth Edition: #VivaVetro!
4th – 17th September 2021

CONDITIONS OF PARTICIPATION

(DEADLINE FOR APPLICATIONS: FRIDAY 9th APRIL 2021)

1. INTRODUCTION TO THE VENICE GLASS WEEK 2021

1.1 “Festival Presentation” document: Before reading these “Conditions of Participation”, please read the accompanying “Festival Presentation” PDF which provides an introduction to the 2021 festival (available to download via <https://www.theveniceglassweek.com/en/applications/>).

2. APPLICATION AND SELECTION PROCESS

2.1 Eligibility to apply to take part in the festival: Applications are welcome from any organisation, institution, company or individual that would like to propose an event or project relating to artistic glass.

2.2 Proposed events / projects: Proposed events / projects can include exhibitions, conferences, guided tours, workshops, demonstrations or any other initiative connected to the art of glass. Applicants may also propose an installation of glass artwork/s to be exhibited in one of *The Venice Glass Week* HUBS (see below, sections 4 and 5).

2.3 Curatorial Committee: All applications will be evaluated by a Curatorial Committee of experts in the glass sector at an international level, who will make a final selection of events and projects to be included in the festival programme. The 2021 Curatorial Committee will include Rosa Barovier Mentasti (President), Jean Blanchaert, Marcantonio Brandolini d’Adda, Rainald Franz and Susanne Jøker Johnsen.

2.4 Selection of Applications: With a view to ensuring that *The Venice Glass Week* 2021 will feature events / projects of the highest standard and quality, the selection process for this year’s edition will be rigorous. The Committee will only consider applications for events / projects that are new and specifically devised for the festival (with the exception of long-term exhibitions). Likewise, the Committee will only consider applications for events / projects that are well conceived, comprehensively described and clearly illustrated with quality images.



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With this in mind, and to demonstrate their seriousness about applying to take part in the festival, applicants are warmly encouraged to invest as much care and effort as possible when compiling their applications.

2.5 Application Form: The Application Form is an online form that can be accessed via <https://www.theveniceglassweek.com/en/applications/>.

Applicants wishing to apply to organise more than one event / project must complete a separate Application Form for each individual event / project.

Likewise, applicants wishing to apply to exhibit in one of *The Venice Glass Week* HUBS (see below, sections 4 and 5), in addition to applying to organise another event or project as part of the festival, must complete a separate Application Form in each case.

2.6 Images to accompany Applications: All applicants are required to provide 3 - 6 images, with captions, to support each Application that they submit.

Applicants who are proposing an exhibition or installation of glass artworks that have not yet been realised are requested to supply images of similar works, or detailed drawings of / designs for the works that are being proposed.

Images must be sent to info@theveniceglassweek.com via WeTransfer, Google Drive or Dropbox within 48 hours of the submission of the Application. Please do NOT send images as email attachments.

2.7 Application Deadline: Application Forms and accompanying images must be submitted by **Friday 9th April 2021**. Applications and accompanying images received after this deadline will not be accepted.

2.8 Feedback regarding the outcome of Applications: Applicants will be informed about the outcome of their application/s via email, by the end of May 2021 at the latest. The decision of the Curatorial Committee is final, and the Committee is not obliged to provide any specific feedback regarding unsuccessful applications.

2.9 Announcement of participation in *The Venice Glass Week*: The official list of successful applicants (henceforth referred to as "participants") will be announced by the festival communications office following a Press Conference in June 2021 (exact date to be confirmed). Before this date, participants must not announce their involvement in the festival via any communication channel.

3. INFORMATION ABOUT EVENTS / PROJECTS

3.1 Costs: It is free to apply, and there is no general fee for participating in *The Venice Glass Week* 2021. However, participants are responsible for all costs relating to the planning, organisation and realisation of their individual events / projects (eg transportation of artworks, insurance, staffing, hire of venue if required etc).

Participants exhibiting in *The Venice Glass Week* HUB (artists and designers aged 36 and over) are required to pay a HUB participation fee of €500 inc. VAT as a contribution towards expenses (see section 4.4). This fee does not apply to participants exhibiting in *The Venice Glass Week* HUB Under35 (artists and designers aged 18 - 35).

3.2 Duration of Exhibitions / Installations: This year's festival will span a 14-day period, from Saturday 4th to Friday 17th September 2021. Participants who organise exhibitions / installations are warmly encouraged to run their events over the entire 14-day duration of the festival. However, this is not strictly obligatory.

3.3 Exhibition Inaugurations / Receptions: Subject to official regulations concerning Covid-19, participants who organise exhibitions are welcome to arrange exhibition inaugurations / receptions during the festival. With a view to ensuring that these events are as well coordinated and well attended as possible, there will be specific dates allocated for inaugurations / exhibition receptions taking place in different areas of Venice, Mestre and Murano. Dates will be confirmed in due course. Participants are strongly encouraged to adhere to their given date/s when planning their inaugurations / exhibition receptions, though this is not obligatory.

DELETE: In particular, no participant is permitted to organise an opening party or reception on the evening of Friday 3rd September 2021, as the official Opening Event for the festival (to which all participants will be invited) will take place on this date.

3.4 Admission / Participation Fees: Most events / projects in the festival programme will be accessible free of charge. In line with the spirit of the festival, participants are advised to offer their events / projects free of charge, wherever possible. Where admission / participation fees apply, the event / project organiser must be prepared to waive these fees for festival sponsors / members of the festival's organisational and communication teams / accredited journalists, all of whom will be provided with an official festival pass.

4. THE VENICE GLASS WEEK HUB

4.1 Overview: For the duration of the festival, the first floor of Palazzo Loredan, home to the Istituto Veneto di Scienze, Lettere ed Arti in Campo Santo Stefano, will serve as *The Venice Glass*

Week HUB. This HUB will host a series of installations of glass artworks by approximately 20 artists and designers aged 36 and over, who have either applied, or been invited by the HUB curator, to exhibit.

4.2 Eligibility to apply for inclusion in *The Venice Glass Week HUB*: Any artist or designer who works with artistic glass, who will be aged 36 or above on 4th September 2021, is welcome to propose an installation of glass artworks for display within *The Venice Glass Week HUB*.

4.3 Application process: Any glass artist or designer wishing to apply for inclusion in *The Venice Glass Week HUB* should fill in the standard Application Form for *The Venice Glass Week* (available via <https://www.theveniceglassweek.com/en/applications/>), selecting the following options in Section 3: "Information about your Event / Project" > "Type of Event / Project" > Installation within "*The Venice Glass Week HUB*" at Palazzo Loredan (for artists / designers aged 36 and over)" and then "Type of Venue for your Event / Project" > "Applicant wishes to apply to exhibit in "*The Venice Glass Week HUB*" in Palazzo Loredan (for artists and designers aged 36 and over)".

Applications for inclusion in *The Venice Glass Week HUB* will be evaluated via two stages of selection, firstly by the festival's Curatorial Committee, and secondly by the HUB's dedicated curator Rosa Barovier Mentasti in collaboration with HUB Project Manager Gaston Ramirez Feltrin of the Production company Green Spin.

Applicants should note that for practical or curatorial reasons it may not be possible to accommodate all of the works that are originally proposed for exhibition. This would be subject to discussion and agreement with the HUB Curator and Project Manager.

Applicants are welcome to apply for inclusion in *The Venice Glass Week HUB* in addition to organising another event / project as part of the festival. If so, the applicant must complete two separate Application Forms.

4.4 Costs: Exhibitors in *The Venice Glass Week HUB* will be responsible for all costs relating to the production of their works, transportation of works to and from the venue including any customs import / export duties (if relevant), plus installation and de-installation of works if not undertaken directly by the exhibitor.

Exhibitors will be required to pay a HUB participation fee of €500 inc. VAT as a contribution towards expenses including: Use of Exhibition Space within Palazzo Loredan, Exhibition Staffing (Project Manager & Room Invigilators), Internal & External Exhibition Signage and Standard Lighting.

Exhibitors must also independently arrange and pay for insurance, with an adequate excess level, to cover civil liability for damage to the works whilst in transit or in storage and on-site ("nail to nail" policy) and damage to property and third parties.

Exhibitors will be required to use standardised pedestals for the display of their works, which must be hired by the exhibitor directly from the Project Manager.

The measurements of pedestals and the cost of hire (including transportation) are as follows:

Pedestal type A (80 x 80 x 80 cm): € 200.00 (including VAT)

Pedestal type B (80 x 40 x 80 cm): € 175.00 (including VAT)

Pedestal type C (40 x 40 x 40 cm): € 160.00 (including VAT)

4.5 Practicalities & Logistics: Applicants who have applied to exhibit in *The Venice Glass Week* HUB will be informed by the Festival Coordinator about the outcome of their applications by the end of May 2021. At that point, applicants who have been selected for inclusion in *The Venice Glass Week* HUB will be sent further information and a formal Agreement relating specifically to the HUB, and will be introduced by email to the Project Manager who will be the main point of contact for all practical and technical matters. The conditions for shipment of works will be included in the Agreement.

5. THE VENICE GLASS WEEK HUB UNDER35

5.1 Overview: For the duration of the festival, the ground floor of Palazzo Loredan, home to the Istituto Veneto di Scienze, Lettere ed Arti in Campo Santo Stefano, will serve as *The Venice Glass Week* HUB Under35. The HUB Under35 will host a series of installations of glass artworks by approximately 12 artists and designers aged 18 - 35 who have either applied, or been invited by the HUB Under35 curator, to exhibit.

5.2 Eligibility to apply for inclusion in *The Venice Glass Week* HUB Under35: In order to be considered for inclusion in *The Venice Glass Week* HUB Under35, applicants must be aged between 18 - 35 on 4th September 2021, and must be responsible for physically making, as well as designing, the glass artwork/s they are proposing to exhibit.

5.3 *Autonoma Residency Prize*: All exhibitors within *The Venice Glass Week* HUB Under35 will be automatically considered as candidates for the *Autonoma Residency Prize*, which will enable the winner to undertake a two-month residency at Pilchuck Glass School in Seattle, USA in 2022 (Covid-19 restrictions permitting). Awarded to an artist or designer working in artistic glass, between the ages of 18 - 35. The prize is promoted by LagunaB through the *Autonoma* project in association with Pilchuck Glass School. For more information about the Prize see the Regulations document available to download via <https://www.theveniceglassweek.com/en/prizes/>

5.4 Application process: Any artist or designer wishing to apply for inclusion in *The Venice Glass Week* HUB Under35 should fill in the standard Application Form for *The Venice Glass Week* (available via <https://www.theveniceglassweek.com/en/applications/>), selecting the following options in Section 3: "Information about your Event / Project" > "Type of Event / Project" > Installation within "*The Venice Glass Week* HUB Under35" at Palazzo Loredan (for artists / designers aged 18 - 35)" and then "Type of Venue for your Event / Project" > "Applicant wishes to



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apply to exhibit in "*The Venice Glass Week HUB Under35*" in Palazzo Loredan (for artists and designers aged 18 - 35)".

Applications for inclusion in *The Venice Glass Week HUB Under35* will be evaluated via two stages of selection, firstly by the festival's Curatorial Committee, and secondly by the HUB Under35's dedicated curator Marcantonio Brandolini d'Adda in collaboration with HUB Under35 Project Manager Gaston Ramirez Feltrin of the Production company Green Spin.

Applicants should note that for practical or curatorial reasons it may not be possible to accommodate all of the works that are originally proposed for exhibition. This would be subject to discussion and agreement with the HUB Under35 Curator and Project Manager.)

Applicants are welcome to apply for inclusion in *The Venice Glass Week HUB Under35* in addition to organising another event / project as part of the festival. If so, the applicant must complete two separate Application Forms.

5.5 Costs: Exhibitors in *The Venice Glass Week HUB Under35* will be responsible for all costs relating to the production of their works, transportation of works to and from the venue including any customs import / export duties (if relevant), plus installation and de-installation of works if not undertaken directly by the exhibitor.

Exhibitors must also independently arrange and pay for insurance, with an adequate excess level, to cover civil liability for damage to the works whilst in transit and on-site or in storage ("nail to nail" policy) and damage to property and third parties.

Exhibitors will be required to use standardised pedestals for the display of their works, which will be provided at no cost to the exhibitor.

There is no participation fee for exhibitors in *The Venice Glass Week HUB Under35*.

5.6 Practicalities & Logistics: Applicants who have applied to exhibit in *The Venice Glass Week HUB Under35* will be informed by the Festival Coordinator about the outcome of their applications by the end of May 2021. At that point, applicants who have been selected for inclusion in the HUB Under35 will be sent further information and a formal Agreement relating specifically to the HUB Under35, and will be introduced by email to the Project Manager who will be the main point of contact for all practical and technical matters. The conditions for shipment of works will be included in the Agreement.

6. VENUES FOR EVENTS / PROJECTS THAT ARE NOT PART OF THE VENICE GLASS WEEK HUB & THE VENICE GLASS WEEK HUB UNDER35

6.1 General rule: With the exception of artists and designers exhibiting in *The Venice Glass Week HUBS* (see above, sections 4 and 5), in general it is the responsibility of each festival participant to find a suitable venue for their event / project.



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6.2 Applicants who wish to request support in sourcing a venue for their event / project: As mentioned above, in general it is the responsibility of each festival participant to find a suitable venue for their event / project. However, for participants who are not resident in Venice, the Festival Coordinator may be able to offer assistance in sourcing a potential venue, though this is not guaranteed.

Applicants wishing to request support in sourcing a venue should specify this in Section 3 of the Application Form ("Information about your Event / Project"), by selecting the option "Type of Venue for your Event / Project" > "Applicant does not yet have a confirmed venue and wishes to request support in sourcing a venue (that is NOT one of "The Venice Glass Week HUBS").

Once the Curatorial Committee has approved the event / project in question, the Festival Coordinator will begin to search for a venue on the participant's behalf, based on the requirements specified by the applicant in their Application Form. (There is no pre-existing list of available venues).

Should a suitable venue be identified, it will be the participant's responsibility to liaise with the venue and arrange all logistical, practical and financial matters directly, independently of the Festival Coordinator.

Please note that applicants wishing to request assistance in sourcing a venue are strongly advised to also look for venues independently, as the Festival Coordinator's resources are limited in this regard. It should also be noted that many venues in Venice charge a hire fee.

6.3 Applicants who wish to organise events / projects in an outdoor public space: Any applicant wishing to organize an event / project in a public outdoor space will need to obtain official authorization from the relevant local authority. Anyone proposing an event / project of this kind should clearly specify this in Section 3 of the Application Form ("Information about your Event / Project"), by selecting the option "Type of Venue for your Event / Project" > "Applicant wishes to apply to organise their event / project in a Public Outdoor Space (Authorisation required)". Once the Curatorial Committee has theoretically approved the event / project in question, the applicant will need to submit a formal request to the local authority, by contacting the "Servizio Tutela della Città, Programmazione ed Autorizzazione Eventi" via the following email address: publicispettacoli.venezia@comune.venezia.it

7. SUBMISSION OF MATERIALS FOR THE VENICE GLASS WEEK WEBSITE & OTHER COMMUNICATIONS CHANNELS

7.1 Event / Project Information & Images: Upon confirmation of participation in *The Venice Glass Week*, participants will be sent an online 'Event / Project Information Form', which must be completed and submitted, along with three resolution images and captions (cleared for use in communications materials, and free from all copyright restrictions). This material will be used on the festival website and other communications channels (eg newsletter and social media

channels). In addition to practical information, applicants will be required to provide a short descriptive text (minimum 600 characters, maximum 800 characters, spaces included) about the event, *in Italian and in English*. It is the sole responsibility of the participant to provide the text in both languages.

7.2 Deadline for submission of materials: All 'Event / Project Information Forms' must be fully completed and submitted, along with supporting images, by a given deadline. Any participants who do not submit completed forms and images by this deadline may be excluded from the festival. Any event information and images submitted after the deadline may not be included on the festival website and communications materials.

8. FESTIVAL PRESS, MARKETING & COMMUNICATIONS

8.1 Press Office: The festival's marketing and communications office, run by the company CASADOROFUNGER Comunicazione, is responsible for promoting the festival and its events programme as a whole. Due to the large number of participants involved, the office cannot publicise all events / projects individually, either via Press or social media channels. A complete list of events will be communicated to the Press, and individual events may be covered at journalists' discretion.

8.2 Press Conferences: Two Press Conferences will be held in advance of the festival (dates and locations to be communicated in due course).

DELETE: Participants are warmly welcomed to attend the Conferences, and bring along Press Releases relating to their individual event/s / projects for distribution to journalists in attendance. All Press Releases must include *The Venice Glass Week* logo, according to the guidelines provided.

8.3 Website & Map: All events / projects will have a dedicated web page, in Italian and English, on *The Venice Glass Week* website. Events / projects will also be featured on the festival's printed map, copies of which will be distributed at locations around Venice, Murano and Mestre. While every effort will be made by the festival's organisational office to ensure the accuracy of information included in these materials, it will be the responsibility of each participant to double-check the materials, within a given period, and communicate any necessary changes to the Festival Coordinator by a given deadline.

9. PROMOTION OF INDIVIDUAL EVENTS / PROJECTS BY PARTICIPANTS

9.1 Use of *The Venice Glass Week* logo: Upon successful admission to participate in *The Venice Glass Week*, participants will be sent the official logo for the 2021 edition, along with a Brand Manual with strict guidelines for use. The logo must be used, in accordance with the guidelines, in all communications materials (printed and digital) relating to individual events / projects, including (but not limited to) Press Releases, invitations, advertisements, posters, leaflets and signage. The missing or incorrect use of the logo on communications materials may exclude the event from the festival's general programme and communications materials.

9.2 Marketing Kit: In advance of the festival, each participant will be allocated with a marketing kit, including signage that must be clearly displayed at the event / project venue. It will be the responsibility of each participant to collect their own marketing kit from a given collection point, and to ensure that the signage is clearly displayed at their venue/s.

9.3 Publicity for individual events / projects: Following the initial Press Conference for *The Venice Glass Week 2021*, participants will be strongly encouraged to promote their individual events / projects via their own marketing and communications channels. Participants can prepare and distribute promotional materials regarding their individual events / projects, realized and produced at their own expense (including any necessary authorisations for the display of posters around the city).

9.4 Sponsors of individual events / projects: Any sponsor that has supported the realisation of an individual event may be credited in promotional materials produced by the participant. No sponsors of individual events / projects may be presented in independent public relations actions as sponsors of *The Venice Glass Week*.

10. PRIZES

10.1 Prizes to be awarded during *The Venice Glass Week 2021*:

Autonoma Residency Prize (Second Edition):

Awarded to an artist or designer working in artistic glass, between the ages of 18 - 35. The prize is promoted by LagunaB through the Autonoma project in association with Pilchuck Glass School.

The winner will receive an "Emerging Artist Residency" at Pilchuck Glass School in 2022 (Covid-19 restrictions permitting)

The winner will be chosen at the discretion of a Prize Jury from amongst the artists and designers exhibiting in *The Venice Glass Week* HUB Under35.

The prize will be awarded during *The Venice Glass Week 2021* (venue and date to be confirmed).

For more information, visit <https://www.theveniceglassweek.com/en/>

The Venice Glass Week Prize (Third Edition):

Awarded to the best project in the festival.

The winner will be chosen at the discretion of a Prize Jury from amongst all the projects presented and selected to participate in *The Venice Glass Week*.

The prize will be awarded during an official award ceremony at Palazzo Franchetti on Thursday 9th September 2021.

For more information, visit <https://www.theveniceglassweek.com/en/>

Glass in Venice Prize (Ninth Edition):

Awarded to glass artists and masters who have outstandingly distinguished themselves with their work in the Muranese tradition or other schools and techniques.

The prize is organised by the Istituto Veneto di Scienze, Lettere ed Arti and the Fondazione Musei Civici di Venezia.

The recipients will be chosen by the organisers, and an exhibition of their work will be on view during *The Venice Glass Week* in the atrium of Palazzo Loredan, immersed among the marble effigies of the Pantheon Veneto that brings together the busts of illustrious characters who were born or lived in Venice.

The prizes will be awarded during an official award ceremony at Palazzo Franchetti on Thursday 9th September 2021.

For more information, visit <https://www.theveniceglassweek.com/en/>

11. COVID-19

11.1 Cancellation due to *Force Majeure*: Naturally *The Venice Glass Week's* Organising Committee intends and sincerely hopes that the festival will be able to proceed as planned from 4th to 17th September 2021. However, if at any stage due to a resurgence of the Covid-19 pandemic (classified as *force majeure*) the festival has to be cancelled, *The Venice Glass Week* cannot be held liable for any expenses incurred by individual participants.

11.2 Compliance with Health & Safety Regulations and Social Distancing Procedures: It is the responsibility of each individual participant to keep up to date with government regulations concerning Covid-19, and to independently ensure that their event/s and venue/s fully comply with official health and safety regulations and social distancing procedures.